

# **NOTICE OF SPECIAL MEETING OF THE PUBLIC SAFETY COMMITTEE**

A Special Meeting of the Public Safety Committee is scheduled for  
Tuesday, December 12, 2017, beginning at 7:00 p.m. in the

Council Chambers located at the  
Village Hall of Tinley Park  
16260 South Oak Park Avenue  
Tinley Park, Illinois

A copy of the agenda for this meeting is attached hereto and can be found at  
[www.tinleypark.org](http://www.tinleypark.org).

Kristin A. Thirion  
Clerk  
Village of Tinley Park

**NOTICE OF A SPECIAL MEETING**  
**OF THE PUBLIC SAFETY COMMITTEE**

Notice is hereby given that a special meeting of the Public Safety Committee of the Village of Tinley Park, Cook and Will Counties, Illinois, will begin at 7:00 p.m. on Tuesday, December 12, 2017, in the Council Chambers at the Village Hall of Tinley Park, 16250 S. Oak Park Avenue, Tinley Park, Illinois.

The agenda is as follows:

1. OPEN THE MEETING.
2. CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL PUBLIC SAFETY COMMITTEE MEETING HELD ON DECEMBER 5, 2017.
3. DISCUSS INTERGOVERNMENTAL AGREEMENT WITH ORLAND FIRE PROTECTION DISTRICT FOR DATA SHARING.
4. DISCUSS SALE OF ONE (1) 2001 PIERCE FIRE ENGINE TO SUMMIT FIRE DEPARTMENT.
5. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION  
VILLAGE CLERK

**MINUTES**  
**Special Meeting of the Public Safety Committee**  
**December 5, 2017 - 7 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

Members Present: W. Brady, Chairman  
B. Younker, Village Trustee  
M. Glotz, Village Trustee

Members Absent: None

Other Board Members Present: J. Vandenberg, President  
K. Thirion, Village Clerk  
C. Berg, Village Trustee  
M. Mangin, Village Trustee  
M. Pannitto, Village Trustee

Staff Present: P. Carr, Assistant Village Manager  
S. Neubauer, Police Chief  
F. Reeder, Fire Chief  
K. Workowski, Public Works Director  
J. Urbanski, Assistant Public Works Director  
D. Framke, Marketing Director  
Rob Zimmer, Executive Assistant to the Mayor  
L. Valley, Executive Assistant  
L. Godette, Deputy Village Clerk  
L. Carollo, Committee/Commission Secretary

**Item #1** - The meeting of the Special Meeting of the Public Safety Committee was called to order at 7:01 p.m.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL PUBLIC SAFETY COMMITTEE MEETING HELD ON NOVEMBER 14, 2017** – Motion was made by Trustee Younker, seconded by Trustee Glotz, to approve the minutes of the Special Public Safety Committee Meeting held on November 14, 2017. Vote by voice call. Chairman Brady declared the motion carried.

**Item #3 – DISCUSS AMBULANCE CONTRACT EXTENSION OR REQUEST FOR PROPOSALS** - Per the direction of the Village Board on November 21, 2017, staff was instructed to explore RFP (Request For Proposals) options for the ambulance contract:

- RFP of current services
- RFP of blended contract and in-house service
- RFP contract length (3 year, 4 year, 5 year with extensions)

Staff recommends proceeding with a general RFP for more options to discuss further among staff and the Board, which would include the blended service of utilizing the Fire-based EMS to further offset costs with the ambulance contract.

For the benefit of the Board members previously not involved with the previous RFP process, Tom Vana, Kurtz EMS CEO, presented an overview of Kurtz's services to the Village. Mr. Vana stated Kurtz's accountability has included saving the village \$1,175,000,000 to date as well as implementing dispatch services within the community to avoid delays, whereas previously calls were transferred outside of the community, achieving a cumulative average of a 4.2 minute response time for years 2014-2017. Another advantage was that Kurtz suggested a cohesive working relationship with ambulance and fire services working alongside each other within the Fire Department. Kurtz also provided the Village with an Emergency Response vehicle, which is an ALS Chase vehicle, which was not required in the original RFP, as well as a paramedic supervisor, a state-certified instructor for EMS training and an on-shift supervisor.

Christopher Vandenberg, Trace Ambulance President, stated less than 4 years ago, with the previous RFP, Trace Ambulance communicated with the Village to provide ambulance services to the community for \$800,000 per year, which is significantly less than the current contract price by Kurtz. Further, Mr. Vandenberg stated per the EMA director at the time, the intent of the RFP was to provide the same services to the Village that was already in place. Mr. Vandenberg stated Trace Ambulance previously rented space to house emergency vehicles within the community and regularly move them for optimal response times. Trace Ambulance headquarters is located in Tinley Park and they also have a chase vehicle available to provide services. Mr. Vandenberg emphasized Trace Ambulance had sixteen (16) ambulances based in Tinley Park, with as many as ten (10) ambulances specifically responding within Tinley Park. Mr. Vandenberg stated Trace Ambulance gave the Village a lower price for services less than 4 years ago, reduced their price 8 years ago and expects to come in with an RFP lower than the current price Kurtz is quoting.

Motion was made by Chairman Brady, seconded by Trustee Glotz, to recommend proceeding with the approval of an RFP for current ambulance services while exploring a blended contract and in-house services to the Village for Board approval. Vote by voice. Chairman Brady declared the motion carried.

**Item #4 – RECEIVE COMMENTS FROM THE PUBLIC** - Diane Galante asked the Public Safety Committee if the Village would consider having their own full-time paramedics as she has concerns with a high rate of turnover within ambulance services and their employees' qualifications. Ms. Galante also stated she does not approve proceeding with an RFP.

Nancy O'Connor asked an approximate cost of an RFP and Pat Carr stated the cost would include staff time and the timeline would be to initiate the process in January/February 2018 and mid-March for a response. Ms. O'Connor also asked why the Village would be interested in an RFP when there is a potential to save more money with the current vendor. Trustee Younker stated the priority is life safety and not saving money. Trustee Brady stated it is the Committee's duty to review all contracts and all available options for an informed decision.

A concerned resident stated the Village seems to be consistently concerned about saving money when relating to these important issues and not taking into account wages for EMS employees.

#### **ADJOURNMENT**

Motion was made by Trustee Younker, seconded by Trustee Glotz, to adjourn this meeting of the Special Public Safety Committee. Vote by voice call. Chairman Brady declared the motion carried and adjourned the meeting at 7:40 p.m.

lc



# Interoffice Memo

**Memo #17-163**

Date: December 7, 2017

To: Pat Carr, Asst. Village Manager

A handwritten signature in black ink, appearing to be "FR", written over the "To:" line.

From: Forest Reeder, Fire Chief

Re: Intergovernmental Agreement with Orland FPD for Data Sharing

Pat;

The Orland Fire Protection District has developed an Intergovernmental Agreement at our request for the purpose of sharing data related to the GIS which can be used by both of our agencies for emergency response and planning.

The agreement specifies the type of files and information that will be shared to allow our data platforms to be common and unified. Timelines for updates are specified in the agreement and will require each agency to share data and provide updates on a quarterly basis. If all deadlines for file sharing are completed on time per the agreement, there is no cost to this program.

Our apparatus MDC's will be able to access updated maps and building information common to both agencies and within the region which will allow for faster routing and safer operations through digital access to shared data.

I recommend that the intergovernmental agreement be reviewed and placed on the agenda for the December 12, 2017 Public Safety Committee meeting for discussion and possible ordinance consideration.

attach. Intergovernmental Agreement

cc: S. Klotz, Deputy Chief  
FD Memo File  
OFPD File

FFR/caf

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**DATA SHARING**  
**INTERGOVERNMENTAL AGREEMENT**  
**BETWEEN**  
**THE VILLAGE OF TINLEY PARK**  
**AND**  
**ORLAND FIRE PROTECTION DISTRICT**

This Intergovernmental Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by and between the VILLAGE OF TINLEY PARK, hereinafter referred to as the VILLAGE, a body corporate and politic, with offices at 16350 Oak Park Ave, Tinley Park, Illinois, 60477 and the ORLAND FIRE PROTECTION DISTRICT hereinafter referred to as the DISTRICT, a municipal corporation with offices at 9788 W. 151th Street, Orland Park, IL 60462.

**RECITALS**

**WHEREAS**, the VILLAGE and the DISTRICT are public agencies within the meaning of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. (1996), as amended, and

**WHEREAS**, Article VII, Section 10, of the 1970 Constitution of the State of Illinois encourages and provides for units of local government to contract and otherwise associate with the state to exercise, combine or transfer any power or function; and

**WHEREAS**, the Village and the District desire to establish and maintain a legal relationship which will ensure adequate coordination of the development of their respective Geographic Information System programs, hereinafter referred to as "GIS program"; and

**WHEREAS**, the Village and the District seek agreement on how digital data sets maintained by each unit of government shall be made available for use in their respective GIS programs; and

**WHEREAS**, the Village and the District have elected to cooperate with each other by coordinating the development of common definitions, database designs and metadata standards to facilitate mutual sharing of data sets; and

**WHEREAS**, the Village and the District shall review their GIS programs cooperatively to promote the development of compatible hardware and software systems.

**NOW, THEREFORE**, in consideration of the mutual promises, obligations and undertakings set forth herein, the parties agree as follows:

**Section 1.0 Recitals Incorporated.**

1.1 The foregoing recitals are incorporated herein by reference as though fully set forth.

**Section 2.0 Terms of This Agreement.**

2.1 This Agreement shall be in effect after its execution by the parties through (date) 2020 and shall be automatically renewed for successive one-year periods, without further written agreements.

**Section 3.0 Duties of the Village.**

3.1 The Village hereby provides the District with a data license to use certain specified data sets for the District and its one and one half mile planning district:

- a) Planimetry
- b) Geodetic Control/PLSS Survey
- c) Digital Ortho-Photography or Imagery not under exclusive license
- d) Digital Tax Maps in DWG format, Release 2000 or more recent or as Shapefiles
- e) Parcel/Assessment Data

**Section 4.0 Duties of the District.**

4.1 The District hereby provides the Village with a data license to use the following data sets:

- a) Property Address information
- b) Planimetry
- c) NFIRS Data or other digital data relating to calls
- d) Information on specific potential hazards
- e) Property/Parcel data

**Section 5.0 Distribution.**

5.1 Digital data will be provided to both parties on **CD Rom, Cloud Services or DVD media** in a format compatible with the Village's system.

**Section 6.0 Schedule.**

6.1 Both parties will deliver the data sets described in Sections 3 and 4 above in accordance with the Delivery Schedule attached hereto as Attachment Number 1.

**Section 7.0 Compensation.**

7.1 Both parties agree to provide digital information described in Sections 3 and 4 above to each other based on the attached Data Sharing Fee Schedule that is incorporated herein by reference as if fully set forth. If the District or Village is unable to meet the minimum requirements of the Fee Schedule, the District or Village agrees to remit to the Village the sum of \$7,500.00 annually. The first payment shall be made within thirty (30) days of the signing of this agreement to the Village of Will at the address found in Section 13.1. Subsequent annual payments shall be made on the anniversary of the date of the signing of this agreement.

**Section 8.0 Indemnification.**

8.1 Both parties agree to defend and indemnify and hold each other, their agents and employees, harmless from any and all claims, demands, damages, actions, losses, and expenses, including attorney's fees and patent infringement, arising out of or in any way connected with the Villiage's or the District's use of the information described in Sections 3 and 4 above.

**Section 9.0 Warranty Disclaimer.**

9.1 Both parties make no warranty or guarantee concerning the accuracy of the information in the data sets described in Sections 3 and 4 above. Both parties further make no warranties or guarantees, either expressed or implied, as to the completeness, accuracy, correctness or the fitness of the data sets. Neither party accepts any liability arising from any incorrect, incomplete or misleading information contained therein. There are no warranties, either expressed or implied, of merchantability or fitness of such data sets for a particular purpose.

**Section 10.0 Confidentiality.**

10.1 With each transmission of data components, the District and the Village shall each clearly designate which information is confidential and/or proprietary, and both parties agree to respect all designated confidentiality and proprietary issues except as may be mandated by state or federal law.

**Section 11.0 Protection of Proprietary Rights.**



11.1 Both parties agree that reproduction, transmission or redistribution of the data sets, described in Sections 3 and 4 above, outside of each party's organization is expressly forbidden. This does not include derived hard copy map products.

11.2 The only exception to the provisions of 11.1 is redistribution to consultants working directly for the District or Village, and then only, with written permission of both parties and for purposes related to work for the district or Village.

11.3 Both parties understand that this Agreement does not constitute a sale of any title or interest in the data sets exchanged and both parties reserve all rights not expressly granted to the party receiving the data sets. The data sets are protected by the copyright laws of the United States and are being furnished with all rights reserved.

#### **Section 12.0 Entire Agreement.**

12.1 This Agreement represents the entire agreement between the parties with respect to the sharing of GIS program data, and supersedes all previous communications or understandings whether oral or written.

#### **Section 13.0 Notices.**

13.1 Any notice required hereunder shall be deemed properly given to the party to be notified at the time if it is personally delivered or mailed by certified mail, return receipt requested, to the party's address. The address of each party is as specified below and either party may change its address for receiving notices by giving notice thereof in compliance with the terms of this subsection.

**FOR THE VILLAGE**

Mayor Jacob Vandenberg

Village of Tinley Park

16250 S Oak Park Ave

Tinley Park, Il 60477

**FOR THE DISTRICT**

Chief Michael Schofield

Orland Fire Protection District

9788 W. 151th Street

Orland Park, IL 60462

#### **Section 14.0 Amendment, Modification or Termination of This Agreement.**

14.1 No modification or amendment to this Agreement shall be effective until approved by the parties in writing.

14.2 Either party may terminate this Agreement at will.

14.3 Both parties agree that a minimum of thirty (30) days written notification shall be

provided by the terminating party stating the intent to terminate the Agreement.

**Section 15.0 Non Assignment.**

15.01 This Agreement shall not be assigned by either party.

**Section 16.0 Governing Law.**

16.1 This Agreement shall be governed by the laws of the State of Illinois as to both interpretation and performance.

16.2 The venue for any legal action arising out of this agreement shall be the 12<sup>th</sup> Judicial Circuit, Will Village, Illinois.

**Section 17.0 Captions and Paragraph Headings.**

17.1 Captions and paragraph headings are for convenience only and are not part of this Agreement and shall not be used in construing it.

**THE PARTIES TO THIS AGREEMENT** by their signatures acknowledge they have read and understand this agreement and intend to be bound by its terms.

**ORLAND FIRE**

**VILLAGE OF WILL**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST

ATTEST

BY: \_\_\_\_\_

BY: \_\_\_\_\_

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_,

## ATTACHMENT NUMBER 1

### GEOGRAPHIC INFORMATION SYSTEM DATA SET PRICE & DELIVERY SCHEDULE Village Government-Municipal Government

The provision of certain GIS data sets by the Village and District is at an annual cost of \$7,500.00 For municipalities that agree to provide certain GIS data sets to the Village and District, the annual cost of \$7,500.00 will be waived. In order to receive the Village or District data at no cost, the district and village must agree, at a minimum, to provide the following data sets to the Village:

- a) Property Address information
- b) Planimetry
- c) NFIRS Data or other digital data relating to calls
- d) Information on specific potential hazards
- e) Property/Parcel data

In order to receive the Village and District GIS data at no cost, the district and village must provide the above listed data sets in accordance with the same quarterly data distribution schedule maintained by the Village and District as shown below. In addition, both the Village and the district must enter into a written intergovernmental agreement that stipulates the data-sharing and distribution responsibilities of each party. This fee schedule is incorporated by reference as if fully stated in said aforementioned intergovernmental agreement.

#### Quarterly Data Update/Distribution Schedule

<u>Update Period</u>	<u>Distribution Period</u>
1 <sup>st</sup> Quarter January through March	May
2 <sup>nd</sup> Quarter April through June	August
3 <sup>rd</sup> Quarter July through September	November
4 <sup>th</sup> Quarter October through December	February



# Interoffice Memo

Memo #17-162

Date: December 6, 2017  
To: Pat Carr, Asst. Village Manager  
From: Forest Reeder, Fire Chief  
Re: Sale of Engine 46 to Summit (IL) Fire Department

A handwritten signature in black ink, appearing to be "FR", located to the right of the "To:" and "From:" lines.

Pat;

The Summit Illinois Fire Department has learned of our desire to sell Engine 46 to a wholesale apparatus broker and is offering \$35,000.00 for the purchase of the apparatus. They have offered a deposit of \$5000.00 to secure the vehicle and allow both Departments to determine timelines for sale and delivery. This purposed price exceeds the amount that the wholesale broker had offered and will also allow us to have a more flexible timeline for the transfer of the apparatus and equipment to Summit FD.

I recommend that the intergovernmental agreement be reviewed and placed on the agenda for the December 12, 2017 Public Safety Committee meeting for discussion and possible ordinance consideration.

attach: Sample Sale Contract

cc: S. Klotz, Deputy Chief  
FD Memo File  
Apparatus Sale File

FFR/caf

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**COMMENTS FROM  
THE PUBLIC**

**ADJOURNMENT**